

Kitty Revolution Board of Directors Meeting Minutes, April 25, 2020

The meeting of the Board of Directors of Kitty Revolution, a Minnesota corporation and 501(c)(3) non-profit, was held from 1:30 PM – 2:38 PM via Zoom virtual meeting space.

DIRECTORS PRESENT: Elizabeth Thompson, President; Don Stende, Treasurer; Donna Bolte, Secretary; Julie Doherty, Member at Large; Michelle Robison, Member at Large, Selma Saba, Member at Large, and Charlotte Elva, Member at Large

ALSO PRESENT: Robin Holland, Executive Director

CALL TO ORDER

Elizabeth called the meeting to order at 1:30 PM

APPROVAL OF MINUTES

- Julie motioned that the February 20, 2020 minutes be approved. Selma seconded the motion. All were in favor. The minutes were approved.

FINANCIAL UPDATE

Don reviewed the financial report as at March 31, 2020.

- The balance at the beginning of the month was \$26,662.80.
- Income equaled 11,515.53
- Expenditures for the month were \$20,736.07.
- The balance at the end of the month was \$17,442.26
- An anticipated major expense will be dental work for Princess Wrinkle Squish.
- Discussion arose regarding financial, and other, implications of the COVID-19 virus, i.e., the loss of jobs and income on owner's ability to care for their cats, lower charitable giving, the possibility of owners returning cats adopted from us.
 - To date, no cat has been returned.
 - Potential adopters have enquired about the possibility of obtaining this virus from cats.
 - Our reply will be "evidence of this happening is no".

ELECTION OF NEW OFFICERS

- Julie motioned that Elizabeth Thompson be elected President. Charlotte seconded the motion. All approved.
- Julie motioned that Don Stende be elected Treasurer. Selma seconded the motion. All approved.
- Julie motioned that Donna Bolte maintain her position as Secretary. Don seconded the motion. All approved.

EXECUTIVE DIRECTOR UPDATE

The Director's Report was basically covered in the Annual General Meeting.

- Robin thanked Julie for recognizing Selma's dedication ensuring that adoptions continued to take place during current COVID-19 meeting restrictions.

COMITTEEE REPORTS

- Marketing Committee
 - Upcoming fundraising campaigns and events are selling candles, selling popcorn for Father's Day, Galactic Pizza purchases on Tuesday wherein 25% of sales will revert to Kitty Revolution, the July garage sale at Michelle Levy's house, the September garage sale at Janet Olstad's house, the Cat Video Festival on July 24, Paws on Grand on August 9, the Twin Cities Cat Fanciers Cat Show in September, and perhaps a booth at the State Fair.
 - \$3,600 in donations was received from a recent Facebook campaign, although no hits to date have resulted from the Sponsor a Kitten email blast.

NEW BUSINESS

- Spay/neuter

We currently have a number of cats who need to be spayed or neutered. Discussion arose on the possibility of vet clinics being able to perform these surgeries under Governor Walz' current restrictions due to COVID-19.

- Spay and neutering should be considered essential services.
- Maplebrook Pet Care Center may be working to get this restriction lifted.
- Charlotte suggested calling the Department of Health to submit a Help Desk ticket. A block of people involved in cat care could be brought together to be more effective. Robin is to pursue this suggestion.
- Orientation
 - Elizabeth plans to schedule the next orientation, probably next weekend, via Zoom.
 - Elizabeth is to forward names of people who have attended orientation to Robin.
 - Robin suggested that a refresher course be given due to the repetitive questions she receives.
- Donna reviewed the grant writing suggestions offered by Nicole Lindemyer, a volunteer highly experienced in this field, to better enable Kitty Revolution to promote itself to grantors.
 - It was decided to discuss these one or two at a time at subsequent Board Meetings.
 - Donna will send these suggestions to Board members to be ranked in the order of preference of discussion.
 - Michelle will look into our use of "Teams" as a place to store documents for review and editing.
- Rabies
 - Kitty Revolution volunteers involved in rescue do not require Rabies shots. At the moment, there is no Rabies in MN.
 - Volunteers involved with TNR should have Tetanus shots.
- It was decided that caregivers receive a copy of their foster application.
- Membership for Hans and Linda Neider will be revoked as per our bylaw procedures.
 - The check they submitted will be cashed because it relates to expenses for the Kitty Revolution kittens in their care that they subsequently gave to the Humane Society. A note will be sent to Hans and Linda explaining the reason this particular check was cashed.

OLD BUSINESS

- Review of updated policies has not been completed and this will be added to the May agenda.
- RACI, a decision making tool to assign ownership and responsibilities within organizations, will be added to the May agenda. Michelle will resend.

ADJOURN

Donna motioned that the meeting be adjourned. Julie seconded the motion. All approved and the meeting was adjourned at 2:38 PM.

NEXT MEETING

The next meeting is scheduled for Thursday, May 21, at the Highland Park Library, 1974 Ford Parkway, St. Paul, 6:00 PM – 7:45 PM.

Respectfully submitted,

Donna Bolte, Secretary