

Kitty Revolution Board of Directors Meeting Minutes, April 21, 2021

The meeting of the Board of Directors of Kitty Revolution, a Minnesota corporation and 501(c)(3) non-profit, was held from 6:33 PM – 7:30 PM via Zoom virtual meeting space.

DIRECTORS PRESENT: Elizabeth Thompson, President; Charlotte Elva, Secretary; Selma Saba, Member at Large; Julie Doherty, Member at Large; Michelle Robison, Member at Large; and Ravyn Gibbs Member at Large.

ALSO PRESENT: Robin Holland, Executive Director; Terri Hecimovich, Treasurer (left the meeting following the financial report) and Janet Olstad.

CALL TO ORDER

Elizabeth called the meeting to order at 6:33 PM

APPROVAL OF MINUTES

- Michelle moved to approve the March minutes; Julie seconded. All approved, with no further changes.
- Julie moved to approve the Annual meeting minutes; Michelle seconded. All approved, with no further changes.

FINANCIAL UPDATE

Terri talked about the finances for February and March.

- Ending balance as of 02/28/21 \$27,230.10
- Ending balance as of 03/31/21 \$13,737.84
- Bank balance as of 4/21/21 \$11,937 however Terri has processed more bills and realistically we are at about \$8,700.
- Robin has about \$1,000 in donations not in the bank account, chip and clips, and the money from the Butter Braid fundraiser.
- More expenses that we don't have out of the account yet; bill from Southview for Lazarus.

- Terri filled the Quarter 1 2021 Federal Taxes.
- Need copy of last year's MN State return, Elizabeth to email to Terri.
- Julie and Terri are going to talk about filling the tax form 990, sounds like Julie will be filing it.
- Terri is moving around July 15th, she is happy to have checks continue to be to her address since she is on the bank account, but we need to talk about if her new address should be the "Official" Kitty Revolution address, from Dakota to Scott county.
- Robin talked about different cat(s) who are going to need surgery in the future.
 - Ricardo who needs teeth work done (caregiver Beth), it is not urgent and can/should be put off for a while do to him not being socialized yet.

EXECUTIVE DIRECTOR UPDATE

Robin reviewed the Executive Director's report for March.

- Lazarus is an owner surrender that was brought into a vet to be put down and a vet tech who works with Kitty Revolution helped get him to us. It is believed he ingested something, most likely bleach. He is doing so much better, he was in Southview Animal Hospital for several days

until he was transferred to the UofM, over all it looks like he just needed time on the fluids and antibiotics and is recovering nicely.

- Year to Date we have taken in 46 cats and adopted out 44.
At this time last year, we had intake of 27 cats and had 48 adoptions.
- Robin has not on-boarded Erin as the Medical Coordinator yet, they plan to do it this week. As a recap, Erin will take on all the Medical Coordinator responsibilities once she is onboarded.

COMMITTEE REPORTS

Selma reviewed the Marketing Report.

- Selma and Robin have been approached to partner with Café Meow for their new location in either St Louis Park or Edina opening 2022. We have received information on how they work with other rescues, cleaning twice a day, wet food twice a day and free feed dry, they host a number of events and we would be included in those events when they open in 2022. We would receive revenue from merchandise and possibly events. Michelle Levy would coordinate the adoptions for cats at that location, the process will be similar in that all our standards of potential adopters still apply.
- Shoe fundraiser April 5th through June 5th we need to get 2,500 pairs of shoes for this fundraiser. Robin, Selma, Terri and Julie all have shoes so far. We are partnering with Scheels in Edina. Julie suggested looking into Nokomis shoes as well.
- Garage sales.
 - Crystal MN, June, Fri/Sat June 4th and 5th, Erin Warhol is hosting.
 - Falcon Heights MN, city wide garage sale is Sept 11th, Janet Olstad is hosting.
 - No longer looking at an Andover option.
- Bicycle clinic planned for some time in May, maybe the Crystal community center, maybe the Minnehaha free space, still looking into it. The plan is to sell bikes and bike tune-ups.
- Michelle Levy is looking into another restaurant fundraiser opportunity.
- We have 2 successful clip and chips already: Edina and Highland Park. As of next month, May 8th we will begin having a new location, the Pet Supplies Plus in Burnsville. This will be claw clipping only, no microchipping, due to an agreement that Pet Supplies Plus has with a vet clinic on chipping. The owner of that location owns 2 more and if this goes well, we might be able to add more locations for our claw clipping in the future. Ally is a volunteer that will be helping with this new location claw clipping.

NEW BUSINESS

Julie to talk about Kennel Licenses

- Said that Feline Rescue we would suggest that the foster caregivers get a kennel license as needed by their municipality.
 - Janet Olstad suggested that we look at the agreements we have signed with organizations who we pull fosters from (PUPS, MACC [Minneapolis Animal Care and Control], and SPAC [St. Paul Animal Control], etc.) and what our agreements with them are and then go from there. She said that the contracts she used to see would state that the fosters that are pulled from that organizations system are placed in appropriately licensed foster homes as needed. Note that not all municipalities require licenses.
 - Julie wants us to find out what our contractual obligations are with those organizations, what is the minimum that they require of us with the contracts we have signed, then how can we go above and beyond that as needed.

- Robin said that as her time as Foster Director with Feline Rescue they did not ever require that of their fosters to obtain a license, though near the end of her term it was being pushed from.
Robin to look up what our contractual obligations are with those organizations; PUPS, MACC (Minneapolis Animal Care and Control), and SPAC (St. Paul Animal Control), etc.

OLD BUSINESS

Board member search.

- Charlotte has not had any luck yet, no one else has either yet.
Julie said that we will need to get another Board Member on the Board of Directors Nominating committee. Charlotte offered to be on the Board of Directors Nominating committee, other members of the committee are Julie Doherty and Greg Butler.

LAST MINUTE ITEMS NOT COVERED ABOVE

- Added a few things to the Committee report.

ADJOURN

Julie motioned that the meeting be adjourned. Elizabeth seconded the motion. All approved and the meeting was adjourned at 7:30 PM.

NEXT MEETING

The next meeting is scheduled for Thursday, May 20, currently via Zoom.

Respectfully submitted,

Charlotte Elva, Secretary