

Kitty Revolution Board of Directors Meeting Minutes, October 21st, 2021

The meeting of the Board of Directors of Kitty Revolution, a Minnesota corporation and 501(c)(3) non-profit, was held from 6:05 PM – 6:42 PM via Zoom virtual meeting space.

DIRECTORS PRESENT: Elizabeth Thompson, President; Charlotte Elva, Secretary; Selma Saba, Member at Large; and Julie Doherty, Member at Large; Ravyn Gibbs Member at Large; Penny Gronbeck Member at Large, and Robin Holland, Executive Director.

DIRECTORS NOT PRESENT: Michelle Robison, Member at Large.

ALSO PRESENT: Terri Hecimovich, Treasurer (left during the committee reports).

CALL TO ORDER

Elizabeth called the meeting to order at 6:05 PM

APPROVAL OF MINUTES

- Julie moved to approve the September minutes; Penny seconded. All approved, with no further changes.

FINANCIAL UPDATE

Terri talked about the finances for Sept.

- Ending balance as of 09/01/21 \$15,519.39
- Ending balance as of 09/30/21 \$ 14,587.62
- Bank balance as of 10/21/21 of about \$10,817.23, PayPal giving fund \$1,900, regular PayPal \$4,600, also several deposits and donations that are not accounted for.
- Spent \$ 7,791.05 in Veterinary services in September.
- More expenses that we do not have out of the account yet; around \$500 for Southview Animal Hospital, a lot of spay/neuter appointments made but not completed.
- We are open for intake, but do not have any caregivers available at this time.

EXECUTIVE DIRECTOR UPDATE

Robin reviewed the Executive Director's report for October.

- 11/18/21 Give to the Max MN - Usually get \$7k-\$11k from this event. Robin and Selma have some plans in place and Terri is planning to send out an email to some of our donors prior to the event.
- Numbers: Intake for 2021 is though Oct 20th and 2020 numbers are through the end of Oct.
 - Intake Oct 2020: 25. Oct 2021: 9. For the year 2021 – 156 / 2020 – 159
 - Adoption Oct 2020: 32. Oct 2021: 7. For the year 2021 – 105 / 2020 – 156
- Cat spotlight: Betty was found pregnant as a stray and found by a neighbor of Megan Grommes. Megan volunteers for Pet Haven but when they would not take her in, she contacted us and asked to foster, she was approved. Betty had 4 kittens, 1 passed away. Turns out Betty pushed out a screen and ran away, her owner is going to take her back after the kittens are grown and Betty is spayed. We will not be charging an adoption fee before returning her to her owner.
- Team meetings are every 2 weeks for; Executive Director, Intake Cord, Medical Cord and Adoption Cord. We are working on process flows and updating policies. One of the things that have come of these meetings is finding more items to delegate; data entry and medical

expenses will now be handled by volunteers Celia & Christine. Also looking at getting a web master, have someone in mind.

- We have 45 cats in need of spay/neuters and it has been hard to find a place to get them done. Animal Humane Society (AHS) and MNSNAP continue to be booked solid. Erin found Purple Cat Mobile Veterinary Clinic in WI. We got 16 cats S/N in Cambridge, WI. We have 19 more going 11/3; 10 more 11/4. Erin also got us set up to use Mission in Eden Prairie. We have 2 going there in Nov. Both the 2 new places only spay/neuters and rabies. We must do microchips and FeLV/FIV testing ourselves.
- Our anniversary was Oct 17th, we are 3! Our 3rd anniversary party was on 10/17. Sent out the invite with only a few days notice, because we weren't sure if there would be a COVID surge and weren't sure what the weather would be like. It was a gorgeous day and about a dozen people showed up.

COMMITTEE REPORTS

Selma reviewed the Marketing report for October.

- Oct 11th to Nov 1st is Butter Braid fundraiser. Over the halfway mark and we are doing well so far.
- T-shirt fundraiser is right now and will continue into November.

NEW BUSINESS

- Changing the Nov meeting to Wednesday Nov 17th due to 'Give to the Max Day'.

OLD BUSINESS

- Budget plan from Robin. We will start having a better idea of our cost per cat from the expense data that they are gathering and entering right now. Will for sure have a budget for 2022.
- Robin talked about items that can be delegated.
 - A few medical items are being handed off to Erin and **Kiya**.
 - The "Foster Caregiver Companion" program is up and running.
 - The data entry that is now handled by Celia & Christine.
 - Still looking for a Web Master.
- Robin provided the changes to the foster manual and Charlotte will be working on the reformatting of it, commits to having it done by Nov 17th.
- Café Meow, has put in a building request for the city of New Hope MN and it is progressing well.

LAST MINUTE ITEMS NOT COVERED ABOVE

No items to discuss.

ADJOURN

Selma motioned that the meeting be adjourned. Elizabeth seconded the motion. All approved and the meeting was adjourned at 6:42 PM.

NEXT MEETING

The next meeting is scheduled for **Wednesday, November 17th**, currently via Zoom.

Respectfully submitted,

Charlotte Elva, Secretary